**Lawrence Hall School Bullying and Retaliation Reporting Form**

*NOTE: The reporter may remain anonymous, but no discipline will be imposed based solely upon an anonymous report.* ***Please submit this report to the principal or any school staff member.***

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| **Victim or Target Information** |
| School: |  |  |
| Name(s) and grade(s) of Victim/Target: |
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|  |
| **Reporting Information (\*Optional for students/parents/guardians)** |
|  |  |
| Name & Title of Person Reporting: |  |
|  |  |  |
| Relationship to Victim/Target: |  |
|  |  |  |
| Phone: |  | Email Address: |  |
|  |  |  |
|  |  |  |
| **Incident Information** |
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| Name(s) of student(s) accused of engaging in bullying behaviors OR description (if name(s) unknown): |
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| Location of Incident: |
|  |
| Date and time of incident: |
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| Approximate dates, times, and frequency of prior incident(s): |
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| Describe what happened and who was present in as much detail as possible (\*Required Information): |
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| Date of submission: |  |
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