**Lawrence Hall School Bullying and Retaliation Reporting Form**

*NOTE: The reporter may remain anonymous, but no discipline will be imposed based solely upon an anonymous report.* ***Please submit this report to the principal or any school staff member.***

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| **Victim or Target Information** | | | | | |
| School: |  | |  | | |
| Name(s) and grade(s) of Victim/Target: | | | | | |
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| **Reporting Information (\*Optional for students/parents/guardians)** | | | | | |
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| Name & Title of Person Reporting: | | |  | | |
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| Relationship to Victim/Target: | | |  | | |
|  |  | |  | | |
| Phone: |  | Email Address: | | |  |
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| **Incident Information** | | | | | |
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| Name(s) of student(s) accused of engaging in bullying behaviors OR description (if name(s) unknown): | | | | | |
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| Location of Incident: | | | | | |
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| Date and time of incident: | | | | | |
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| Approximate dates, times, and frequency of prior incident(s): | | | | | |
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| Describe what happened and who was present in as much detail as possible (\*Required Information): | | | | | |
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| Date of submission: | | | |  | |
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